SACS Reaffirmation
Leadership Team Meeting
January 25, 2007 9:30 a.m.

Members: Byron Bond, Rodney Piercey, Joanne Glasser, Keith Johnson, Jaleh Rezaie, Aaron Thompson, Sherry Robinson, and Virginia Underwood representing the President.

Members Present: Aaron Thompson, Keith Johnson, Jaleh Rezaie, Byron Bond, Virginia Underwood, and Sherry Robinson

Guest: Gary Kuhnhenn, Rich Boyle, Onda Bennett, and Philip Gump

Note Taker: Tina Nix

1) Approval of Minutes
   • Minutes for January 18, 2007, were approved as submitted.

2) Reports and Discussion
   a. QEP
      • The QEP has been sent to the campus community. Onda has not received any feedback.
      • After much discussion, it was decided that each of the three nominees for the QEP Lead Evaluator would be a conflict of interest because of relationships with people on the Leadership Team. Aaron, Byron, and Onda will check with their contacts to see if they can recommend someone. All recommendations should be sent to Onda by the middle of next week.
      • Onda will bring the on-site interview list to the next meeting to finalize it.
      • Jaleh will be attending Faculty Senate and give a QEP presentation on February 5th.
      • The committee discussed the Advisory Committee function and representation. The group will be comprised of a broad area of faculty and staff members from across campus that will be called on as needed. The name will be changed from Advisory Committee to Quality Enhancement Workgroup. A bulleted list of protocol items should be sent to Aaron by Tuesday of next week.

   b. Compliance
      • There are 10 focus reports on SharePoint. 3 More are close to being done. 1 has been sent to Dr. Brooks for feedback. 7 more will be finished by next week.
      • Jaleh, Sherry, and Gary Kuhnhenn had a teleconference with Dr. Brooks. He went through each area and said to state facts, be concise, and straight to the point.

   c. C&PR
      • Working on scheduling a meeting with the Board. Onda and Jaleh will give the QEP presentation. The QEP banners have been ordered.
3) Review of Focus Reports

- 2.4, 3.1.1, and 3.2.2.1—These will be sent to Dr. Brooks for him to review. Sherry will talk to Rhonda Goode about changing the online versions of the catalogs.
- 3.2.13—Done.
- 2.8—The language about part-time and full-time faculty needs to be clarified. We have more part-time faculty, but the full-time faculty teach the majority of the classes.
- 3.4.1—Virginia is drafting the minutes from the last Board meeting
- 3.4.14—Sherry is checking to see if we have any assessment in this area.

Meeting adjourned at 11:15 a.m.