SACS Reaffirmation
Leadership Team Meeting
July 19, 2006 2:00 p.m.

Members: Byron Bond, Jim Chapman, Joanne Glasser, Keith Johnson, Jaleh Rezaie, Aaron Thompson, Sherry Robinson, and Virginia Underwood representing the President.

Members Present: Jaleh Rezaie, Sherry Robinson, Jim Chapman, Byron Bond, and Virginia Underwood representing the President.

Guest: Philip Gump, Gary Kuhnhenn, and Debbie Newsom

Note Taker: Tina Nix

1) Approval of Minutes
   • Minutes for July 6, 2006, were approved.

2) Reports and Discussions
   a. QEP
      • Jaleh and Onda met with Charlie Sweet and Hal Blythe to discuss training for the QEP. There will be a half day training on August 18, 2006, to discuss how to target all groups on campus. The group that will be meeting with the SACS representatives needs training on the QEP and how it will affect their areas. The Management Team will be meeting this Friday.

   b. Compliance
      • Sherry will cover the Compliance Report during the Faculty Credentials section.

   c. CP&R
      • Marc Whitt is working on purchasing items with the QEP logo to hand out at convocation.

3) Mock Review
   a. Questions for Mike Johnson
      • For 3.2.1.0, should the evaluation forms be blank or should it be filled out?
      • For 3.6.1, what can be added to show that courses are progressively more rigorous?
      • For 4.3, should we include parking tickets in the refunds?
      • If you have someone in one of the 3 semesters that does not have the faculty credentials, are you ruled out of compliance with all 3 semesters?

   b. Documents need revisions and deadlines for the revisions.
      • There are still supporting documents that need to be collected. Byron Bond will provide the SACS office with additional staff for up to 20 hours a week to assist in collecting the supporting documents.
      • Philip continues to work on broken links.
• Philip will add directions at the beginning of the narrative to explain the supporting document list. The supporting document list will only link to the very beginning page of documents instead of a particular page or section.

• All supporting documents need to be turned in to the SACS office by August 4th.

c. Faculty Credentials

• Sherry has gotten through the fall semester with Arts & Science. She met with the Dean & Department Chairs in Health Science yesterday to discuss faculty credentials.

4) Issues with KYVU accreditation

• There is nothing to do about KYVU. They do not offer degrees; they are more of assistance. The degrees are issued through EKU.

5) Other

• Debbie Newsom explained that the audit report will not be ready by the September deadline. Mike Johnson said it was necessary to have it submitted by the off-site review. SACS can be notified by letter that the report will not be there, but will be sent as soon as the auditors are finished in October. Sherry will send Virginia the address so that the report can be sent as soon as it is finished.

Meeting adjourned at 12:20 p.m.