SACS Reaffirmation
Leadership Team Meeting
January 11, 2007 9:30 a.m.

Members: Byron Bond, Rodney Piercey, Joanne Glasser, Keith Johnson, Jaleh Rezaie, Aaron Thompson, Sherry Robinson, and Virginia Underwood representing the President.

Members Present: Rodney Piercey, Aaron Thompson, Keith Johnson, Jaleh Rezaie, Virginia Underwood, and Sherry Robinson

Guest: Gary Kuhnhenn, Rich Boyle, Onda Bennett, Marc Whitt, and Philip Gump

Note Taker: Tina Nix

1) Approval of Minutes
   - Minutes for January 11, 2007, were approved as submitted.

2) Reports and Discussion
   a. QEP
      - Onda will obtain more information about the three candidates that have been nominated to serve on the on-site review team and report back to the Leadership Team.
      - Onda has received some revisions on the QEP. She is meeting with Sharon Bailey on Tuesday to prepare the document to be sent to the campus community on Thursday. Any feedback from the Leadership team needs to be sent to Onda by Wednesday. The QEP document will be sent from the President’s office.
      - The structure of the Leadership Team will need to remain in tact until the reaffirmation decision is announced in December. After our reaffirmation, the dynamics of the Leadership Team will change and an advisory committee will need to be created to follow the SACS guidelines for the next ten years to ensure that we are current with SACS regulations. Aaron Thompson will generate a list of candidates for the QEP Advisory Council and present them to the Leadership Team.
   b. Compliance
      - Samples of the focus reports from Western Kentucky University are posted on SharePoint. All narratives are in the CRS folder in SharePoint.
   c. C&PR
      - The C&PR committee met earlier this week to discuss the promotional activities that are coming up. Ron Yoder is revamping the logo. A hanging banner will be posted outside Java City. Sign Source will be making the signs. The committee is also looking at smaller items that will be used for promotion of the QEP.
      - Marc Whitt will be meeting with Courtney Daniel to encourage the Progress to publish information about the QEP.
      - There will be a four part series on NPR. This series will discuss critical and creative thinking. A CD will be sent to Marc Whitt. It was suggested that Marc should offer to review it to ensure accuracy.
• The EKU Bookstore will have a display of the new QEP logo this spring.
• Onda and Jaleh will meet with the editor of the Progress to get them updated on the QEP.
• Onda and Jaleh will also meet with Faculty Senate

3) Review of Focus Reports

• All suggestions for 3.4.8 need to be sent to Sherry by tomorrow.
• There are several faculty that we needed to supply additional information on. The Deans in their area feel that they meet the qualifications to teach. An email will be sent to Dr. Brooks in regards to faculty credentials.
• Byron would like for Dr. Brooks to review 3.4.9 because he feels that we have already answered that question satisfactorily.
• Sherry will be sending questions about 3.6.2 and 3.6.1 to Jaleh for her to forward on to Dr. Brooks.
• There was a meeting on Tuesday to discuss the ITP program at the University of Louisville. The student transcripts do not show the courses as EKU courses. This is an area of concern and an additional meeting has been scheduled for next week.

Meeting adjourned at 10:45 a.m.