SACS Reaffirmation
Leadership Team Meeting
February 1, 2007 9:30 a.m.

Members: Byron Bond, Rodney Piercey, Joanne Glasser, Keith Johnson, Jaleh Rezaie, Aaron Thompson, Sherry Robinson, E.J. Keeley, and Virginia Underwood representing the President.

Members Present: Keith Johnson, Jaleh Rezaie, E.J. Keeley, Virginia Underwood, and Sherry Robinson

Guest: Gary Kuhnhenn, Rich Boyle, Onda Bennett, and Philip Gump

Note Taker: Tina Nix

1) Approval of Minutes
   • Minutes for January 25, 2007, were approved as submitted.

2) Reports and Discussion
   a. QEP
      • The on-site interview schedule will go out the latter part of next week. Tina, Onda, and Dreidre are meeting Wednesday to arrange the interview schedule. David Eakin will be added to the interview list to represent the Executive Faculty Senate.
      • Onda distributed a list of candidates to serve as a QEP evaluator. Ada Haynes was the first choice of the Leadership Team. Jaleh will check with Dr. Brooks to see if there is a conflict of interest because Onda served as a QEP evaluator for TTU. Terry Wildman from Virginia Tech was the second choice followed by Connie Wolfe and John Mayer.
   b. Compliance
      • There were 10 focus reports submitted on Monday, there are 4 reports still out. Sherry is working on two of them.
      • Dr. Brooks clearly expects a focus report on 3.6.1. Sherry will do an addendum for 3.6.2 addressing the language change.
      • A list of faculty for the ITP courses will be created and an addendum will be added to the roster. CAA minutes will also be added to show that the courses have gone though the proper approval process and are in fact EKU courses.
      • Sherry contacted Chris Bogey and obtained a list for the past three years of every time SWK 455 was offered and the number of students enrolled.
   c. C&PR
      • An example of the new QEP logo was distributed. A suggestion was made to add a small KU after the E inside the circle. Onda will work with Ron Yoder on this. The updated logo will be printed on the banner and light post signs that will be displayed on campus and at the off-site campuses.

3) Review of Focus Reports
   • The CPE mission statement has been removed from the online version of the Undergraduate and Graduate catalogs.
2.8—We will be using the Faculty FTE Analysis for this standard. This focus report will be sent to Dr. Brooks without further changes along with the university data for feedback.

3.2.10—A link has been created.

3.4.7—The language will be changed to say that the courses appear in the U of L schedule book.

3.5.1—The wording will be changed to include table 8.

3.5.2—This report is ok.

4.1—Change Eastern Kentucky University to EKU.

Meeting adjourned at 10:50 a.m.