SACS Reaffirmation
Leadership Team Meeting
March 29, 2007

Members: Byron Bond, Joanne Glasser, Keith Johnson, EJ Keeley, Rodney Piercey, Jaleh Rezaie, Sherry Robinson, Aaron Thompson, and Virginia Underwood representing the President.

Members Present: Rodney Piercey, Byron Bond, Keith Johnson, E. J. Keeley, Jaleh Rezaie, Sherry Robinson, Aaron Thompson, and Virginia Underwood.

Guest: Gary Kuhnhenn, Rich Boyle, Onda Bennett and Philip Gump

Note Taker: Samantha Hoskins

1) Approval of the minutes
   i. Minutes from February 22, 2007 were approved as submitted.

2) Reports and Discussions
   i. QEP Committee update (Onda Bennett)
      • Orientations
        1. Onda and Jaleh have completed the Vice Presidential Administrators Orientation. Next week’s student orientations are in SSB 460. The Student Interviewers Orientation is Tuesday 6:00pm-8:00pm and the Student Ambassadors Orientation is Wednesday 6:00pm – 8:00pm.
        2. Claire Good is the contact person for SSB 5th floor and Ann Cotton the administrative contact person.
      • Interview Schedule and logistics
        1. A coordinator for each meeting was assigned.
        2. Dreidre is working on the transportation and arrival logistics, Jaleh will invite her to the next meeting.
        3. Tina Nix, will be back in the office on Monday, April 9th.
        4. Reviewed the detail schedule for errors, corrections will be made by Samantha and brought to the next meeting.
   ii. Compliance Committee (Sherry Robinson)
      • Nothing to report at this time, waiting on feedback from the SACS Visiting Team.
   iii. C&PR committee (Marc Whitt)
      • QE4 Banners
        1. 40-light pole banners were installed last week featuring the new QE4 Logo. It is suggested that additional information be added to the banner next year.
        2. 2-smaller poster sized banners are being produced for room purposes.
• “The Thinker”
   1. Conducted Saturday, March 25\(^{th}\) leading to front page coverage in the Sunday, March 25\(^{th}\) edition of the Richmond Register and a story in today’s Eastern progress.
   2. The award from “The Thinker” marathon may be put on display during the On-Site Visit.

• SACS On-Site Visit
   1. Janet Creech is coordinating the gift baskets with Dreidre. Marc Whitt and Renee Everett are assembling the information packets for the Visiting Team.
   2. There will be a display on the 5\(^{th}\) floor of SSB with “The Thinker” and possibly “The Teacher.” Media and papers will be displayed for the event.

• Book Signing
   1. The QEP and Communication & Public Relations Committee will be hosting a book signing of Dr. Aaron Thompson’s latest creation on April 9\(^{th}\) from 10:00am – 11:00am in the University Bookstore. Lisa Crowe, the university bookstore manager, is currently undertaking the logistics.

• QE\(^4\) Editorial
   1. The Eastern Progress Editor, Courtney Daniel, anticipates having an editorial supporting the Quality Enhancement Plan in an upcoming issue, currently targeted for April 5\(^{th}\).

3) A few compliance issues (Jaleh Rezaie)
   i. The Interpreter Training Program (ITP) at Louisville
      • Laurence Hays and Mike Johnson are involved answering Dr. Brook’s questions.
      • Dr. Piercey is reviewing the program to determine resources, on-going support, whether a new MOU needs to be generated, the program needs to be revised, and the short term/long term plans, etc.

4) Other
   i. Focused Visit on Extended Campuses
      • SACS has access to the list of extended campuses; Fort Knox is included on that list. Questions have been brought up as to whether the cohort programs are defined as sites and how do we handle those resources. It is agreed that the programs need to be organized and consistent.

Meeting adjourned at 9:45 a.m.